

Towpath Trail High School
Minutes of the Board of Directors
July 13, 2016

Board Members in Attendance**Guests in Attendance**

N.J. Akbar
Karen Wachter- Cambridge
Ron McDaniel
Delores Junior- CSS
Kathleen Brand
Jason McMillin- MFS
Jessica Hricovec
Ronald Alcorn- Legal Asst
Maureen Ziegler
Christopher Owens

Meeting was called to order at 4:18 pm.

Agenda

The board reserved the right to amend the agenda as needed.

Motion to approve the agenda by N.J. Akbar. Second: Maureen Ziegler.

In Favor: All. Motion Carried.

16-33 RESOLVED: The board of directors adopts and approves the meeting agenda of July 13, 2016.

Minutes

Motion to accept and approve the June 8, 2016 minutes by Kathleen Brand. Second: Jessica Hricovec.

In Favor: All. Motion Carried.

16-34 RESOLVED: The board of directors accepts and approves the meeting minutes of June 8, 2016.

Sponsor Update Delores Junior- Charter School Specialists

Susan highlighted the following items in her report. **1.** Life Skills Center of Elyria highlighted for their Donation Room—items include clothing (interview attire), shoes, and children’s books and toys. They are paying attention to the whole student; **2.** Board members are reminded that federal funds may not be used to pay those with long term sub or instructional aide licenses. They are encouraged to review this with their fiscal officer; **3.** It is crucial to have copies of current licenses and actual copies of BCI/FBI background checks. They must be less than 5 years old and sent directly to the school. A letter may be used for contracted employees; **4.** Accept our thanks for great response to the ODE’s retroactive request for compliance items. Part 2 is due July 13; **5.** Student Resource Library link helps schools to identify and remediate students who are behind and/or at risk of dropping out; **6.** July 26-28 workshop to enhance teaching English Language Learners.

State of the School Report

A formal written report was submitted. Opening assurances have been completed. The school opens for the new school year on July 25.

Financial Report Jason McMillin- Massa Financial

A formal written report was submitted. Jason informed the board that the June statements in the report are preliminary. There will be adjustments once the final numbers are in. He stated that they are preparing for audit and the "Period H" reporting deadlines for the state in August. Mr. Akbar brought up that the report showed that the school lost money in June and inquired if this is projected to continue in the coming months. Jason explained that some Title IIA funds had not yet been spent, but were paid out in June. Also, a couple of vendors are a month or two behind in billing so those were paid in June as well. Mr. McMillin does not anticipate any negative effects on the 16-17 budget. Motion to approve the financial report as presented and subject to audit: Maureen Ziegler. Second: Jessica Hricovec.

In Favor: All. Motion Carried.

16-35 RESOLVED: The Board of Directors accepts and approves the written financial report as presented and subject to audit.

Management Report

A formal written report was submitted.

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Innovation Food Contract

Motion to approve the lunch contract for Innovation Foods as presented for a total amount of \$29,080.80: Christopher Owens. Second: Kathleen Brand.

In Favor: All. Motion Carried.

16-36 RESOLVED: The Board of Directors for Towpath Trail High School accepts and approves the lunch contract for Innovation Foods as presented for a total amount of \$29,080.80

EMIS Wall2Wall services

Motion to approve the contract for Wall2Wall for EMIS services in the amount of \$1800 per month with a minimum total of \$21,600.00 per year: Jessica Hricovec. Second: Maureen Ziegler.

In Favor: All. Motion Carried.

16-37 RESOLVED: The Board of Directors for Towpath Trail High School accepts and approves approve the EMIS contract for Wall2Wall in the amount of \$1800 per month with a minimum total of \$21600 per year.

Liptock Painting Contract

Motion to approve the contract for Liptock Painting in the amount of \$16,200 to paint the interior of the school: Jessica Hricovec. Second: Maureen Ziegler.

In Favor: All. Motion Carried.

16-38 RESOLVED: The Board of Directors for Towpath Trail High School accepts and approves the contract for Liptock Painting in the amount of \$16,200 to paint the interior of the school.

Contract for the Satellite Buildout Costs

Motion to approve the buildout of the Towpath Satellite with Tober Building Company in the amount of \$699,435: Jessica Hricovec. Second: Maureen Ziegler.

In Favor: All. Motion Carried.

16-39 RESOLVED: The Board of Directors for Towpath Trail High School approves using Tober Building Company for the buildout of the Towpath Satellite in the amount of \$699,435 for costs timed and reviewed.

Reminder of Next Meeting Date

The next meeting will be the annual meeting on 8/10/16 @4:15 pm at the Cambridge Offices located at 481 Cleveland-Massillon Rd, Fairlawn, OH 44334.

Adjourn

Motion to adjourn: Christopher Owens. Second: Kathleen Brand.
The meeting adjourned at 5:03 pm.

Signature