

**Towpath Trail High School**  
***Board Meeting Minutes***  
**August 9, 2017**

**Board Members in Attendance**

Ron McDaniel - President  
Kathi Brand  
Jessica Hricovec  
Christopher Owens  
Matthew Devlin

**Guests in Attendance**

Jason McMillin - Fiscal Officer  
Karen Wachter - CEG  
John Stack - CEG  
Christina Fraser - School Director  
Susan Scarponi - CSS  
Kelly Spring - Legal Assistant

The Towpath Trail High School Board of Director's Meeting began at 4:24pm with introductions and updates.

**Public Comment:** There was no public comment.

**Legal Update:** April Hart, Esq.

There was no legal update.

**Sponsor Report:** Susan Scarponi

Ms. Scarponi provided a review of the Sponsor Report. She discussed current trainings and stakeholders for charter schools.

**State of the School Report:** Christina Frasier

Ms. Frasier provided an update on the state of the school. She discussed the current enrollment at 237 students. She discussed the positive response of cookout at the school. She indicated that preliminary data shows that the school has met standards for the year. She stated that the satellite school is ready to start for the year.

**Cambridge Management Report:** Karen Wachter

Mrs. Wachter discussed the Management Report. She indicated there is 26 students enrolled at the satellite school. She discussed the new maintenance company that will complete bimonthly on site visits to identify any maintenance needs.

The Board of Director's Meeting for Towpath Trail High School was officially called to Order with a quorum at 4:45 pm upon arrival of Christopher Owens.

**Agenda:** President McDaniel discussed the Agenda presented to Board Members with a correction to add review of new member, Matthew Devlin to New Business. A Motion was made by Jessica Hricovec and a second by Kathi Brand respectively to adopt the agenda with correction to New Business and the ability to amend throughout the meeting as applicable.

**17-40 RESOLVED:** The Board of Directors adopts and approves the August 9, 2017 Meeting Agenda with correction to New Business and ability to update as needed.

**July 12, 2017 Meeting Minutes:**

The Board discussed the Meeting Minutes for the July 12, 2017 meeting. Christopher Owens indicated that he did not receive the minutes.

After review and acknowledgment there was a motion by Board Member Jessica Hricovec to accept the July 12, 2017 meeting Minutes as presented and a second by Kathi Brand. Mr. Owens abstained from voting as he did not receive the minutes.

**17-41 RESOLVED:** The Board of Directors for Towpath Trail High School accepts and adopts the meeting minutes of July 12, 2017 as presented.

**Financial Report:** Jason McMillin.

Mr. McMillin review highlights of the financials for July. FTEs are providing funding for the summer. The loan balance for the satellite school is approximately \$629,000.00. The official documents for the loan will be available in August or September. Westfield has requested a meeting with the Board president and Management Company.

**Old Business:**

None.

**New Business:**

1. Coverall Contract

There was a Motion and a second to approve by Christopher Owens and Kathi Brand respectively the Towpath East Cleaning Contract at an amount for \$695.00 per month for 12 months for a total not to exceed amount of \$8,340.00.

**17-43 RESOLVED:** The Board of Directors for Towpath Trail High School approves the Coverall Contract as presented.

2. New Member – Matthew Devlin

There was a Motion and a second to approve the appointment of Matthew Devlin as a board member to the Towpath Trail High School Board.

**17-44 RESOLVED:** The Board of Directors for Towpath appoints Matthew Devlin to the Towpath Trail Board.

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### 3. Towpath East – Marketing

There was discussion about Ron McDaniel completing facebook ads for marketing Towpath East.

There was a Motion and a second by Christopher Owens and Jessica Hricovec respectively to approve advance reimbursement to Mr. McDaniel for social media marketing of Towpath East in an amount not to exceed \$600.00.

**17-45 RESOLVED:** The Board of Directors for Towpath approves the advance reimbursement in an amount not to exceed \$600.00 to Mr. McDaniel for social media marketing.

Next Meeting Date: Annual Meeting on Wednesday, September 13, 2017 at 4:15pm at Ken Stewart's Grill at 1911 N Cleveland Massillon Road, Akron, Ohio 44333.

Motion to Adjourn: There was a motion by Jessica Hricovec and seconded by Christopher Owens to adjourn the Meeting at 5:00 pm.

Board Secretary

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Towpath Trail

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