

Towpath Trail High School
Board Meeting Minutes
March 8, 2017
Towpath Trail High School

Board Members in Attendance

Ron McDaniel-President
Kathi Brand
Jessica Hricovec
Christopher Owens
Rob Demko
Paula Seibel

Guests in Attendance

Jason McMillin- Fiscal Officer
Karen Wachter- Cambridge Education Group
Christina Fraser- School Director
Susan Scarponi-CSS Representative
April Hart-Counsel
Angela Robinson, member candidate
Richard Rockich, member candidate
Johnathon Prochnow, member candidate

The Towpath Trail High School Board of Director's Meeting was called to Order at 4:16 pm. Board Member, School Representative and Board Member candidate introductions were given.

Agenda: President McDaniel discussed the Agenda presented to Board Members. A Motion and Second were duly noted to accept March 8, 2017 Meeting Agenda by members Jessica/Paula

17-05 RESOLVED: The Board of Directors adopts and approves the March 8, 2017 Meeting Agenda.

Public Comment: There were no members from the public.

February 8, 2017 Meeting Minutes:

After review and acknowledgment there was a motion by Board Member Owens to accept the January 11, 2017 meeting Minutes and a Second by Member, Jessica Hricovec.

17-06 RESOLVED: The Board of Directors for Towpath Trail High School accepts the meeting minutes adopts the meeting minutes of February 8, 2017.

Legal Update: Ms. Hart gave a brief overview of her role as legal counsel to potential board members.

Sponsor Report: Ms. Scarponi discussed some of the roles and responsibilities of Sponsors for the New Board Member. Prospective Board member requirements; upcoming board requirements such as conflict of interest. She also noted the highlights of the Sponsor Connection. Mrs. Seibel asked Ms. Hart to explain the Annual Disclosure statements required by the Sponsor to potential board members.

State of The School Report:

Mrs. Fraser reported that there are 252 students enrolled to date. Highlights were given by Administrator Frasier regarding monthly OIP actions, students enrolled; upcoming events, MAP

data and school culture. 254 students enrolled and attendance is up from February (37%) to 39% attendance in March. The School is working on the Decision Framework to drive the School's Reading, Math and attendance Goals and all the data for subgroups of students.

Board Member Kathi Brand asked Mrs. Fraser to explain the school demographics to the Member Candidates. She discussed the many reasons why the students come to drop-out recovery schools. Some examples are expulsions, incarceration, pregnancy. The school also has 29 refugee students. Many students in the building are from Africa, Middle East; Nepal and speak as many as 15 different languages. There are 78 students on an IEP; college and career Plus for students to get college credit at Stark State and Akron University. She explained the school's sessions and hours to potential board members.

Financial Report: Jason McMillin

Mr. McMillin discussed the roles and responsibilities of the Fiscal Officer and the budgets and reports required by the State of Ohio. He reviewed the details of the School Financial Report and noted that the school was paid on 252 FTE's. Mr. McMillin also discussed the Loan draws and stated that payments due to Tober Building Construction have been paid in full and that Cambridge Education Group was paid for funding the School payroll. The School's bank loan was confirmed in the amount of \$650,000.00. Mr. McMillin reported that approximately \$366,000.00 was drawn to date. He noted that Tober will have additional costs to bill for construction

Federal funds are being drawn for the School. Reporting issues for career tech data have been corrected which will result in increased CTE funds. He discussed a revenue loss in February 2017 and indicated it was normal due to FTE data from ODE that will be updated in February.

The School has 6 bank accounts which were highlighted in the Financial Report. Three Westfield bank accounts were opened when the School was originally purchased. These accounts are not being used. Star Ohio is an account that many Schools use in Ohio, but it is also not being used by the School; The School has two accounts at Huntington Bank. One is an operating/checking account and the other is money market account. Mr. McMillin recommended that the board move the funds from the Huntington Money Market account to one of the Westfield accounts for a higher yield.

There was a Motion by Paula Seibel and a Second by Chris Owen to close the following accounts: The Towpath Trail High School Star Ohio Huntington Money Market and The Towpath Trail Westfield Checking Account.

17-07 RESOLVED: The Board of Directors for Towpath Trail High School Authorizes the School Fiscal Officer to Close the following Bank accounts: The Towpath Trail High School Star Ohio Huntington Money Market and The Towpath Trail Westfield Checking Account.

There was also Motion and a Second to approve the Financial Report by Jessica Hricovec Christopher Owens, respectively.

17-08 RESOLVED: The Board of Directors for Towpath Trail High school approves the February 8, 2017 Financial Report as on file and subject to audit.

Cambridge Management Report:

Mrs. Wachter discussed the Cambridge Director Retreat to work on school data. The teachers are now working identifying the needs for SMART Goals; CTE 36 approved with Akron Public School (career technical education data) updates on satellite construction; Microsoft office and STA programs and staff training for the Placement Specialist for CBI (career based instruction). Ms. Wachter and Ms. Fraser also discussed the roles and responsibilities of the School for potential board members. Board Member, Mrs. Brand elaborated on the day to day operations of the Management Company.

Old Business: None.

New Business:

Potential Board director nominees introduced themselves and noted their qualifications to be considered for Board Directors.

There was a discussion of the scheduling of Board Member Vendor presentations. Ms. Brand noted that the board will want to see more than one proposal for large contract.

Board Member Nominations: Board Member Kathi Brand discussed the board member process.

Motion to Adjourn: There was a motion by Kathi Brand and seconded by Jessica Hricovec, respectively to adjourn the Meeting at 5:28 pm.

Next Meeting Date:

April 12, 2017 at Towpath Trail High School West Market Street Campus at **4:15 pm**.

Board Secretary
