

**Towpath Trail High School**  
**Board Meeting Minutes**  
**May 10, 2017**

**Board Members in Attendance**

Ron McDaniel-President  
Kathi Brand  
Jessica Hricovec  
Christopher Owens  
Rob Demko  
Paula Seibel  
Angela Robinson

**Guests in Attendance**

Jason McMillin- Fiscal Officer  
Karen Wachter- CEG  
Christina Fraser- School Director  
April Hart- Legal Counsel  
Kerry Jupina-CSS Representative  
Kelly Spring – Legal Assistant

The Towpath Trail High School Board of Director's Meeting was called to Order at 4:16 pm. Board Member, School Representative and Board Member candidate introductions were given.

**Agenda:** President McDaniel discussed the Agenda presented to Board Members. He noted that the 2017-2018 school calendar should be added to the agenda under New Business. A Motion was made by Jessica Hricovec and a second by Kathi Brand were duly noted to the Meeting Agenda with the additional of the calendar notation.

**17-16 RESOLVED:** The Board of Directors adopts and approves the May 10, 2017 Meeting Agenda.

**Public Comment:** There were no members from the public.

**April 12, 2017 Meeting Minutes:**

After review and acknowledgment there was a motion by Board Member Rob Demko to accept the April 12, 2017 meeting Minutes with the change to remove Paula Seibel from meeting attendees and a second by Jessica Hricovec:

**17-17 RESOLVED:** The Board of Directors for Towpath Trail High School accepts and adopts the meeting minutes of April 12, 2017 with the removal of Paula Seibel from meeting attendees list.

**May 9, 2017 Meeting Minutes:**

After presentation and acknowledgement there was a motion by Board Member Kathi Brand to accept the May 9, 2017 Special Board Meeting Innovation Committee meeting Minutes and a Second by Rob Demko:

**17-18 RESOLVED:** The Board of Directors for Towpath Trail High School accepts and adopts the meeting minutes of May 2, 2017 Innovation Committee Special Board Meeting.

**Legal Update:** April Hart, Esq.

Ms. Hart indicated the Sponsor will be providing updates to some policies in compliance with the Ohio Revised Code. Ms. Hart will provide assistance as needed.

She provide an update on sunshine training- The set the date of date of June 21, 2017 at 5:00pm to participate in training. The training will take place at the Cambridge office.

She explained the requirements for the forms and processing of BCI/FBI checks for new Board Members.

**Sponsor Report:** Kerry Jupina.

Ms. Jupina noted the highlights of the Sponsor Connection.

**State of the School Report:** Christina Frasier

Ms. Frasier provided an update on the state of the school.

**Financial Report:** Jason McMillin.

Mr. McMillin provided discussed the highlights of the Five Year Forecast and the Operating Budget. Mr McMillian requested a signed resolution accompany the approval of the Five Year Forecast approval.

There was a Motion and second to approve the Five Year Forecast as presented by Jessica Hricovec and Kathi Brand respectively.

**17-20 RESOLVED:** The Board of Directors for Towpath Trail High school approves the Five Year Forecast as presented.

There was a Motion and second to approve the Operating Budget as presented by Jessica Hricovec and Christopher Owens as presented.

**17-21 RESOLVED:** The Board of Directors for Towpath Trail High school approves the Operating Budget as presented.

Mr. McMillian discussed the expiration of the Massa Solutions Financial contract. He reviewed the proposal for an extension of the contract.

There was a Motion and a second to approve a two year extension to the Massa Solutions contract at a rate of \$32,000.00 annually by Jessica Hricovec and Rob Demko respectively.

**17-22 RESOLVED:** The Board of Directors for Towpath Trail High school approves the two year extension to the Massa Solutions contract at a rate of \$32,000.00 annually.

Mr. McMillian reported the highlights from his written report for the April financials.

There was a Motion and a second to approve the Financial Report by Christopher Owens and Kathi Brand respectively.

**17-23 RESOLVED:** The Board of Directors for Towpath Trail High school approves the May 10, 2017 Financial Report as on file and subject to audit.

**Cambridge Management Report:** Karen Wachter

Mrs. Wachter discussed the Management Report.

**Old Business:**

Approval of New Board Member: Angela Robinson

Ms. Hart noted that Angela Robinson had joined the meeting.

There was a Motion and a second to approve Angela Robinson as a new board member by Christopher Owens and Kathi Brand respectively.

**17-23 RESOLVED:** The Board of Directors for Towpath Trail High school approves the appointment of Angela Robinson to the board.

**New Business:**

Mr. McDaniel provided an update regarding the contracts for approval.

**1. Towpath East Cabling Contract**

There was a Motion and a second to approve the East Towpath Cabling Contract as presented by Christopher Owens and Rob Demko respectively.

**17-24 RESOLVED:** The Board of Directors for Towpath Trail High School approves the Towpath East Cabling Contract.

**2. East IT Set Up Contract**

There was a Motion and a second to approve the East IT Set Up Contract as presented by Jessica Hricovec and Kathi Brand respectively.

**17-25 RESOLVED:** The Board of Directors for Towpath Trail High School approves the East IT Set Up Contract.

**3. Towpath East Security Contract**

There was a Motion and a second to approve the Towpath East Security Contract as presented by Jessica Hricovec and Kathi Brand respectively.

**17-26 RESOLVED:** The Board of Directors for Towpath Trail High School approves the Towpath East Security Contract.

**4. 2017-2018 School Calendar**

President McDaniel opened the floor for discussion on the 2017-2018 Calendar. No questions were asked. \_\_\_\_\_

There was a Motion and a second to approve the 2017-2018 School Calendar as presented by Jessica Hricovec and Rob Demko.

**17-27 RESOLVED:** The Board of Directors for Towpath Trail High School approves the 2017-2018 School Calendar as presented.

Next Meeting Date: June 14, 2017 at Akron Public Library at 4:15 pm.

**Motion to Adjourn:** There was a motion by Christopher Owens and seconded by Kathi Brand to Adjourn the Meeting at 4:50 pm.

**Board Secretary**

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**Towpath Trail**

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