

# ***Towpath Trail High School Board Meeting***

**275 W. Market St. Akron, Ohio 44303**

**October 12, 2016**

**4:15 PM**

Meeting called to order at 4:16pm.

## **Board Members in Attendance**

Nadir Akbar  
Kathi Brand  
Rob Demko  
Paula Seibel  
Jessica Hricovec  
Ron McDaniel  
Christopher Owens  
Maureen Zeigler

## **Guests in Attendance**

Jason McMillin- Fiscal Officer  
Karen Wachter- Cambridge  
Mansell Baker- Legal Assistant  
Christina Fraser- School Director  
Susan Scarponi- CSS

Welcome and Formal Commencement of the meeting by the Board President.

Public Comment- No public comment given.

## **Review of Agenda and Proposed Resolutions**

The Board reserves the right to amend the agenda at any time throughout the meeting. Items #2 and #3 were added to the October 12<sup>th</sup> agenda.

1. Resolution adopting the Revised Board Meeting Calendar.
2. Broad requested to add to the agenda a resolution adopting the 5 year forecast.
3. Broad requested to add to the agenda a resolution adopting the Annual Budget.

Motion to approve the October 12, 2016 meeting agenda with addendums by: Member Rob Demko.

Second: Member Jessica Hricovec.

All in Favor. ALL. Motion Carried.

**16-XX RESOLVED:** The Board of Directors adopts and approves the agenda of October 12, 2016 with addendums.

Motion to accept and approve the Revised Board Meeting Calendar for the 2016-2017 school year as amended by: Member Jessica Hricovec. Second: Member Maureen Zeigler.

All in Favor. ALL. Motion Carried.

**16-XX RESOLVED:** The Board of Directors the Revised Board Meeting Calendar for the 2016-2017 school year as amended.

## **Standard Business**

### **Approval of Minutes**

Motion to approve by: Member Rob Demko Second: Jessica Hricovec.

All in Favor. ALL. Motion Carried

**16-XX RESOLVED:** The Board of Directors approves the meeting minutes from the September 14, 2016 Board Meeting with correction.

### **Legal Update- April Hart & Co. LLP.**

Ms. Hart provided updates on due dates for the Annual Budget, 5 Year Forecast this month. Ms. Hart will also working on re-doing the property taxes exemption forms to include a parcel that was left off. Noted that the amendment for EMG contract will be renewable every year. Ms. Hart stated that this would include the cap. Informed the Board that White Hat settlement talks are beginning. Ms. Hart has amended the claim to reflect all parties involved. Lastly, Ms. Hart informed the Board on ESA policies regarding HQT for hiring teachers and Intervention Specialist. Noted that the changes will become effective next year.

### **Sponsor Update – Susan Scarponi-CSS**

Ms. Scarponi opened her report with a special acknowledgement to Ms. Fraser for finishing the 2016-2017 Opening Assurances. The Sponsor highlighted the framework for the OIP Process, the responsibilities of the schools, and what role the Sponsor plays in the process. Next month the sponsor will require the review of the OIP documents.

### **State of the School Report-Christina Fraser-School Director**

The administrator reported Towpath Trail High School at 37% attendance and an enrollment of 275 students. Towpath's Administrators are working on CCIP, Compliance and framework for OIP. Racial Balance now reports progress towards a more diverse student population. With the help of International Institute in Akron, Towpath has gained 18 students. Towpath has added (ESL) English Teacher for bi-lingual students to help address language barriers.

## **Financial Report –Jason McMillin-Massa Financial**

Mr. McMillin reviewed the submitted financial report for the September month. Mr. McMillin reminded the board that Towpath continues to be funded on the previous school year FTE of 275. The cash balance position remains low because of the new building purchase and construction. The construction loan is on hold until Management Company provides an update as to what progress has been made. The fiscal office reports that federal funding is still coming in and there are no issues in this area. The construction loan has not closed as of today.

Mr. McMillin noted that the 5 year forecast is due to the Department of Education by October 31<sup>st</sup>. Mr. McMillin also highlighted that ODE has adopted a new format and the Fiscal Office will be making the adjustment. The document will reflect FY17 expenditures and capital.

Discussion: (Member N. Akbar)

*Question:* What is the contingency plan? *Response:* John and Karen will update the Board by next meeting or by email.

**RESOLVE: Financial Report tabled until next meeting.**

**Board addressed the following resolutions:**

### **5 Year Forecast**

Motion to accept the 5 Year Forecast for Towpath Trail High School as presented by: Member Nadir Akbar. Second: Member Kathi Brand.

All in Favor. ALL. Motion Carried.

**16-XX RESOLVED:** The Board of Directors accepts and approves the 5 Year Forecast for Towpath Trail High School as presented.

### **2016-2017 Revised Annual Budget**

Motion to accept the 2016-2017 Revised Annual Budget for Towpath Trail High School by:

Member Nadir Akbar. Second: Member Christopher Owens.

All in Favor. ALL. Motion Carried.

**16-XX RESOLVED:** The Board of Directors accepts and approves the 2016-2017 Revised Budget for Towpath Trail High School.

### **Management Report – Karen Wachter-CEG**

A few highlights from the CEG. The academic team attended a professional development seminar. Ms. Wachter reported on the Accreditation Review. The evaluation covered all the schools and has concluded two weeks ago. Representatives toured the buildings and went over corporate systems. At the end of the process Cambridge was recommended for Accreditation. It will be posted in the schools for public view. CEG President John Stack will be meeting with the Board in the coming weeks. The Board will be emailed the details on this meeting.

### **Old Business**

The Board will review the Roles & Responsibilities at the next annual meeting to discuss any recommendations or changes. Board also suggested possibly discussing this during the Board training.

### **New Business:**

An update on Taxes for Towpath HS was provided by the Board Counsel April Hart within her legal update.

**Reminder of Next Meeting Date: Wednesday, November 9, 2016 4:15pm @Towpath High School**

### **Adjournment:**

Motion to adjourn by: Member Chris Owens. Second: Member Jessica Hricovec.

All in Favor. ALL. Motion Carried.

Adjourned at 5:17