

**Towpath Trail High School**  
***Board Meeting Minutes***  
**October 11, 2017**

**Board Members in Attendance**

Ron McDaniel - President  
Rob Demko  
Jessica Hricovec  
Angela Robinson  
Kathi Brand  
Matt Devlin

**Guests in Attendance**

Jason McMillin - Fiscal Officer  
Karen Wachter - CEG  
John Stack - CEG  
Christina Fraser - School Director  
Christine Burke- CSS  
Brian Vannest – Towpath East  
Kelly Spring - Legal Assistant

The Towpath Trail High School Board Director's Meeting began at 4:31pm with introductions and updates.

**Public Comment:** There was no public comment.

**Agenda:** The Board President discussed the Agenda as presented to Board Members.

A Motion was made by Jessica Hricovec and a second by Kathi Brand respectively to adopt the agenda with the ability to amend throughout the meeting as applicable.

**17-61 RESOLVED:** The Board of Directors adopts and approves the October 11, 2017 Meeting Agenda with correction to New Business and the ability to amend as needed.

**Meeting Minutes:**

**August Meeting Minutes:**

A Motion to accept the August Meeting Minutes as presented was made Jessica Hricovec and Kathi Brand respectively.

**17-62 RESOLVED:** The Board of Directors approved the September Meeting Minutes as presented.

**Sponsor Report:**

Ms. Burke highlighted two articles in the Sponsor Connection. CSS is anticipating gaining 10 more schools this year. She reminded Towpath to anticipate the renewal process as it is needed this year. She also encouraged the board to let CSS know how they are performing by completing the evaluations they will receive.

**Legal Update:**

There is no legal update.

### **State of the School Report:**

Mr. Frasier presented the State of the School. Enrollment is 307. 51% attendance. 39.5 academic credits. 6 total graduates from both campuses.

Mr. Vannest presented the State of the School for Towpath East. He believes the school has had a positive start.

### **Financial Report:**

Mr. McMillian presented the September Financials.

There was a Motion and a second by Jessica Hricovec and Rob Demko respectively to approve the September financials as presented, subject to audit.

**17 – 63 RESOLVED:** The Board of Directors for Towpath Trail High School approves the September Financials as presented, subject to financial audit.

There was a Motion and a second by Jessica Hricovec and Kathi Brand respectively to approve the Five Year Budget Forecast as presented, subject to audit.

**17 – 64 RESOLVED:** The Board of Directors for Towpath Trail High School approves the Five Year Budget Forecast as presented, subject to financial audit.

There was a Motion and a second by Kathi Brand and Rob Demko respectively to approve the budget format as presented, subject to audit.

**17 – 65 RESOLVED:** The Board of Directors for Towpath Trail High School approves the budget format financial report as presented, subject to financial audit.

### **Management Report**

Ms. Wachter discussed the Management Report. She highlighted that use of the Empower 3000 literacy program and the cost currently at approximately \$8,000.00.

### **Old Business:**

There was no old business.

### **New Business:**

1. Cambridge Annual Report

There was a Motion and a Second by Jessica Hricovec and Kathi Brand to accept the Cambridge Annual Management Report as presented.

**17-66 RESOLVED:** The Board of Directors for Towpath Trail High School approves the Cambridge annual report as presented.

2. EMO Management Evaluations

The Board discussed the Management evaluation. Each board member will complete an evaluation and turn in to Mr. McDaniel. Ms. Burke will reach out to Mr. McDaniel and let him know how to turn in the evaluations in the appropriate manner.

**Executive Session:**

There was discussion that personnel matters needed to be discussed in an executive session. Pursuant to the Ohio Revised Code 121.22, there was a Motion and a second by Rob Demko and Kathi Brand respectively to enter into an executive session. The board completed a roll call and went into executive session at 4:50pm.

**17-68 RESOLVED:** The Board of Directors for Towpath Trail High School approves an executive session to discuss legal matters.

The board returned from executive session at 5:24pm and resumed the meeting. During executive session the board members discussed personnel issues.

**Next Meeting Date:** October 11, 2017 at 4:15pm at Towpath West Campus

**Motion to Adjourn:** There was a motion by Rob Demko and seconded by Jessica Hricovec to adjourn the meeting at 5:24 pm.

Board Secretary

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Towpath Trail High School

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