

**Towpath Trail**  
**Board Meeting Minutes**  
**November 14th, 2018**

**Board Members in Attendance**

Ron McDaniel  
Matthew Devlin  
Kathi Brand  
Owen Spaite  
Angela Robinson  
Jessica Hricovec  
Janice Baumann  
Michele Fort

**Guests in Attendance**

Susan Scarponi - CSS  
Maureen Businger - Oakmont  
Jason McMillian - MFS  
Paulette Hare – Oakmont  
Christina Fraser – Towpath  
Brian Adams – Guest  
April Hart – legal counsel  
Brian Spring – legal assistant

**BOARD MEETING**

The Towpath Trail Board of Director’s Meeting began at 4:15pm with introductions and updates.

**Public Comment:** No Public comment was given by guests.

**Agenda:** The Board President discussed the Agenda as presented to Board Members.

*A Motion was made by Angela Robinson and a second by Jessica Hricovec respectively to adopt the agenda with the ability to amend throughout the meeting as applicable.*

***18-71 RESOLVED:*** *The Board of Directors adopts and approves the meeting Agenda with ability to update as needed.*

**Meeting Minutes:**

*A Motion and Second to accept the October Board Meeting Minutes was made by Angela Robinson and Kathi Brand respectively.*

***18-72 RESOLVED:*** *The Board of Directors approved the October Board Meeting Minutes as presented.*

**Legal Update:**

Ms Hart presented the legal update. Ms. Hart discussed that the pending case was dismissed. Also that Excel propose to ODE that grade distribution change in the test & cut line. OAA Changes to the percentages are to take place in January 2019. Ms. Hart also discussed that 11 members are allowed on the board as question was previously asked.

**Sponsor Report:**

Ms. Scarponi presented the Sponsor report. She stated that the Professional Development has an event in Columbus Nov 28<sup>th</sup>. Also in March the School Improvement Plan starts again. Local report card discussions and Graduation Requirements are ongoing. Teachers in low performing schools tests have been repealed.

### **State of the School Report:**

Ms. Fraser provided the State of the School for Towpath (Main campus). 276 Enrollment, 48% attendance. Academic Credits 483.5 are the highest yet for Towpath. She discussed that ODE testing is completed and Ost testing is coming up. Canned Food Drive is taking place. Also a field trip to Marblehead Lighthouse and Wildlife Refuge was a success. She also discussed a book that the school was working on a project for called "The hate you give"

### **Financial Report:**

Mr. McMillan provide the financial report. Cash position remains strong for the school.

FTE's had a significant jump 413 OCT → NOV 423

October construction is starting to come thru. The federal funds has no draws yet. Mr. McMillan stated that the school is ahead on the budget by over \$155,000

Mr. Adams also stated that he met with auditors for 2 hours and there was no new news to present at this time

*A Motion and Second to accept the financial report was made by Jessica Hricovec and Angela Robinson respectively, subject to financial audit.*

**18-73 RESOLVED:** *The Board of Directors for Towpath Trail approves the October financial report as presented, subject to financial audit.*

### **Management Report:**

The Towpath Management report was given by Maureen Businger. She stated that professional development days are ongoing. Also that Towpath was unable to secure an Intervention Specialist at this time.

### **Old Business:**

#### **Parent Involvement Policy**

*A Motion and Second was made by Angela Robinson and Michele Fort respectively to approve the Parent Involvement Policy as presented and adopt said policy under the requirements of House Bill 21 and include updated documents as attached.*

**18-74 RESOLVED:** *The Board of Directors for Towpath Trail approves the Parent Involvement Policy as presented and adopt said policy under the requirements of House Bill 21 and include updated documents as attached.*

**New Business:**

**Gift Cards for Holidays**

There was a discussion about holiday gifts for teachers and staff.

*A Motion and Second was made by Jessica Hricovec and Kathi Brand respectively to approve gift cards for staff members & teachers at \$100 per card in an amount not to exceed a total of \$5000.*

**18-75 RESOLVED:** *The Board of Directors for Towpath Trail approves the gift cards for staff members & teachers at \$100 per card in an amount not to exceed a total of \$5000.*

**Expenses for Holiday Party**

There was a discussion about the expenses for the Holiday Party.

*A Motion and Second was made by Jessica Hricovec and Angela Robinson respectively to approve the expenses for the holiday party in an amount not to exceed \$1000.*

**18-76 RESOLVED:** *The Board of Directors for Towpath Trail approves the expenses for the holiday party in an amount not to exceed \$1000.*

**Next Meeting Date:** The next meeting will be held on December 7th, 2018 at 3:00pm at Dowed Hall

**Motion to Adjourn:** There was a motion by Angela Robinson and seconded by Michele Fort to adjourn the meeting at 5:46pm.

Board Secretary

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Towpath Trail

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